



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, May 6, 2015**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (15-2132)

**Attachments:** [AUDIO](#)

Present: Chairperson Eleanor R. Montañó, Vice Chairperson Frank S. Bacio, Commissioner Donald S. Andrews, Commissioner Barbara Bigby, Commissioner Susan Burton and Commissioner Cheryl Grills Ph.D.

Excused: Commissioner Johanna Arias-Bhatia and Commissioner Anne S. Hill

Staff Present: Bolaji Famuyiwa and Roy Sinclair. (15-2133)

Call to Order. (15-1994)

**Chairperson Montañó called the meeting to order at 10:00 a.m.**

**Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the April 22, 2015 Minutes. (Continued from the meeting of April 29, 2015) (15-1853)

**On motion of Vice Chairperson Frank S. Bacio, seconded by Commissioner Barbara Bigby, unanimously carried, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

2. Chairperson's Report on various items for May 6, 2015. (15-1992)

**Chairperson Montaña shared the following Newspaper Article with the Commission:**

### **Daily Breeze**

- **Funds Eyed for Sex Traffic Task Force (May 6, 2015)**
- **State Controller to Probe City of Industry (May 6, 2015)**
- **Supes Ok Settlement in Death of 2-year-old (May 6, 2015)**
- **Probation Officers Arrested (May 3, 2015)**

### **Los Angeles Times**

- **Her Lawsuit Broke LAPD Glass Ceiling (May 3, 2015 - Obituaries)**

**Attachments:**    [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for May 6, 2015. (15-1855)

**Vice Chairperson Bacio reported that the bank statement balance of the Commission's Charitable Fund remains at \$584.90.**

4. Staff Report on Correspondence Received and Department Representative Reports for May 6, 2015. (15-1856)

**There was no report presented.**

5. Review of Group Home Compliance Monitoring Audit Reports presented on May 6, 2015. (15-1857)

### **In Compliance**

- **Vice Chairperson Bacio visited B & I Group Home #2 (San Francisco Street, Pomona, CA) on May 5, 2015; and B & I Group Home #1 (East Alvarado Street, Pomona, CA) on April 27, 2015.**
6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from April 23, 2015 to May 5, 2015. (15-1858)

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Chairperson Montaña and Commissioner Andrews visited**

- Penny Lane - Satellite #5 (Valjean Street, North Hills, CA) on April 28, 2015;
- Penny Lane - Main Facility (Rayen Street, North Hills, CA) on April 27, 2015;
- Lifecircles Group Home (Louvre Street, Pacoima, CA) on April 23, 2015 and noted that the house was messy and had an inadequate supply of food. The Commissioners will revisit the home in 45 days to ensure Corrective Action measures well taken.

**Vice Chairperson Bacio visited**

- Boys Republic - Silverlake (Redcliff Street, Los Angeles, CA) on April 30, 2015.

**Commissioner Bigby visited**

- San Gabriel Children Center - Human Resource Office (East Route 66, Glendora, CA) on May 1, 2015 to inspect human resource records for all San Gabriel Children Center group home sites;
- Rosemary Children's Services - 500 House (South Oakland Avenue, Pasadena, CA) on April 30, 2015 and noted that although the home was in satisfactory condition, Bathroom #1 needs window blinds, the carpet in Bedroom #1 needs cleaning or replacing and only one child Needs and Services Plan was signed;
- Rosemary Children's Services - Bonnie House (North Bonnie Avenue, Pasadena, CA) on April 24, 2015.

**Commissioners Burton and Grills visited**

- Dream Catcher Foundation - Business Office (King Boulevard, Los Angeles, CA) on April 17, 2015 and noted that this location no longer house Human Resources records;
- Dream Catcher Foundation - Business Office (9th Avenue, Los Angeles, CA) on May 5, 2015 to review Human Resources records of all Dream Catcher Foundation staff (all sites).

**Not Home**

- Chairperson Montaña and Commissioner Andrews visited Children's Homes of Southern California "Valerio group home" (Valerio Street, Van Nuys, CA) on May 5, 2015 and noted no one was home.

### **III. DISCUSSIONS**

**7. Discussion and action regarding the Sybil Brand Commission's activities.**

- 2015 Inspection Roster
- Facilities Inspection Scheduling Tool (FIST)
- Commissioners' inspection assignments (15-1991)

#### **2015 Inspection Roster**

**Chairperson Montaña directed staff to utilize the County of Los Angeles zip code list compiled by the Chief Executive Office - Public Affairs Division, to revise the 2015 Inspection Roster to reflect the appropriate color code for each Supervisorial District. The updated Roster will be provided to the Commission at the May 13, 2015 SBC meeting.**

**Staff was also directed to contact the Department of Children and Family Services and Probation Department to get the addresses for all homes/facilities human resources and business offices to be included in the 2015 Inspection Roster.**

#### **Commissioners' Inspection Assignments**

**During a discussion regarding Commissioners' inspection assignments and the course of action that Commissioners should take if upon arrival at an inspection site and it is discovered that the facility had been inspected within the past 72 hours.**

**After discussion, there was a consensus that the Commissioners will verify if a facility has been recently inspected and if so, there will be no need for a repeat inspection.**

#### **Facilities Inspection Scheduling Tool (FIST)**

**A brief discussion was held on how the Commissioners' should utilize the FIST to assist in scheduling Commissioners inspection assignments.**

**Commissioner Cheryl Grills, Ph.D. made a motion for the Commissioners to use the FIST with the understanding that the Chair can provide additional instructions for inspection locations. This item was approved by the following vote:**

- Ayes:** 4 - Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby, Commissioner Susan Burton and Commissioner Cheryl Grills Ph.D.
- Noes:** 2 - Chairperson Eleanor R. Montañó and Commissioner Donald S. Andrews
- Excused:** 2 - Commissioner Johanna Arias-Bhatia and Commissioner Anne S. Hill

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (Continued from the meeting of April 29, 2015) (15-1859)

**There were no matters presented for a future agenda.**

##### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-1860)

**There were no members of the public present to address the Commission.**

##### **Adjournment**

10. Adjournment for the meeting of May 6, 2015. (15-1993)

**There being no further business, Chairperson Montañó adjourned the meeting of May 6, 2015 at 11:34 a.m., in memory of Fanchon Blake, who was a catalyst for change in the way female officers were promoted within the Los Angeles Police Department during the 1970's.**